

ACS Board Meeting 11/9/2018

Board Present: Josh Greer, Dino Ward, Nick Smith, Adam Cormican, Dan Bessert

Interested Parties: Kathy Greer, Amy Furrey, Kelley Bergman, Jon Furrey

- Opening
 - Prayer – AC
 - Secretary’s report
 - Motion to approve as submitted
 - NS
 - Second: DB
 - Approved
 - Treasurer’s Report
 - 2 charge card bills in the same period
 - Received deposit from Amazon Smile (fund raiser)
 - No additional Birch charge (old phone system)
 - Motion to approve as submitted
 - JG
 - Second: DB
 - Approved
 - Principal’s Report
 - Locks installed in ROC
 - Not installed at the CEL
 - Window curtains made
 - Thanksgiving Feast
 - DB to open in prayer
 - Sponsorships mentioned
 - New sign for Maplewood
 - Asking if ACS would like to partner
 - Discussion on our logo. What is our official logo?
 - KG: Logo on website might be busy for sign.
 - JG: If we choose not to partnership, are they asking us to remove our sign?
 - **ACTION ITEM: AF to ask this question, and follow up on possible pricing.**
 - KG: It is encouraging that Maplewood is asking us to be a part of their future
 - DW: Will have to be a large sign.
 - DB: Asking if this could come from fund raiser
 - AF: Those funds have already been spoken for
 - No major teaching changes.
 - Doctrinal Statement
 - Possible error: Proverbs 30:52

- JG: Based on historic document (document previous the current document), it appears to be a typo. Historic document references Proverbs 30:5.
 - Motion to correct the typo in sections 1 to “Proverbs 30:5” to reflect the reference in the original document.
 - JG
 - Second: DB
 - Approved
 - **ACTION ITEM: JG to correct document, upload to the website, and notify ACS families of the change.**
- Oversight
 - Athletic Committee
 - Eric Rehmer coaching
 - Discussion about Eric coming before the board.
 - Testimony given via email.
 - Does the board want Eric to come before the board to give his verbal testimony?
 - AF: He is here now. Do we ask if he comes tonight or next month (here now for basketball practice)?
 - JG: Suggests we give him the option for tonight or next month
 - Prom Committee
 - Venue: Celebration Center
 - Next meeting first week of December
 - Student Council
 - T-shirts ordered
 - 33 boxes filled for Operation Christmas Child
- Old Business
 - Procedure for money
 - JG: Data captured. Did not reveal a solid process.
 - Many groups are not following the process
 - Not meeting quarterly with the school board
 - DW: There was a book with the senior lunch fund that explained a process.
 - JG: Feels we should develop a policy to establish financial and basic structure operations for all groups in the school.
 - AC: Discussed the various complexities of developing a policy that will work for all ACS groups.
 - Gave examples from senior lunches. Would require multiple people for proper checks and balances.
 - Kelly Bergman: Fund raisers are complex because there are not receipts for the donations.

- Kelley Berman: Concession stand uses multiple people to count and reconcile the money box.
- JG: 3 things to accomplish
 - Protect the name of the school
 - Created checks and balances so no single individual can be accused of impropriety.
 - Ensure a process where deposits are made on a regular, timely schedule.
- DW: recently \$9,600 in outstanding deposits were open at one time.
 - Impacts our families
- DW: Recommends President and Treasurer added to all accounts, and no one else.
 - Issue debit cards to others who need access to account.
 - Cannot write checks
 - Can make deposits
 - Can give access to view a statement.
- KG: Concerned that Central bank has not been reliable
 - Gave examples that the school received debit cards from people who had left many years prior.
 - DW: Feels this is his job to address, to ensure the active card list is accurate and up to date.
- **ACTION ITEM: DW to find out who is on the general account.**
- **ACTION ITEM: DW to begin a rough draft of policy.**
- **ACTION ITEM: JG to provide a template to work with.**
- Web Site Replacement
 - Various discussion on LMS and CMS
- Screener Contract
 - AC: Has a teacher contract but nothing that would work for screener
 - Can't remember what details need to be in the document
 - AC: Doesn't feel the board needs to sign off on outside contract labor.
 - Kelley Bergman: Asking if the board is asking Academic Committee members to own this.
 - Reached out to Pam Young to confirm that this has been done in the past.
 - DW: Asked what process is used to coordinate screener
 - AF: Check with screener to see what days are available. Families are contacted and dates are coordinated around screener schedule.
 - Kelley Bergman: Asking if board is coming up with contract?
 - AF: Has never had a screener contract in the past. Board has requested it be created due to recent problems.
 - **ACTION ITEM: Kelley Bergman to have the academic committee develop a raw contract based on activities.**

The board to complete the contract with financial information.

- DW: Feels contract should only be needed annually for each screener. Started in Spring as needed.
- Eric Rehmer Testimony
 - Coaching boys' basketball.
 - Accepted Christ in High School
 - Hadn't planned on coaching. Filling a position that stepped down.
 - First practice tonight.
 - Pam is the scheduler
 - Games on Tuesday and Thursday.
- New Business
 - Nothing to report
- Prayers for families
 - Kelley Bergman recovery
 - Thanksgiving Feast (185 current count)
 - Besserts;
 - Jennifer
 - Dan
 - Foreign exchange process
- Next Meeting
 - January 7 @ 6:30 PM
- Adjournment
 - Motion to adjourn
 - DB
 - Second: NS
 - Approved